

## Short Form Section 278 Agreement

### CHECKLIST

1. Will the proposed works constitute improvements to the public highway	N →	It may not be appropriate to enter into Section 278 Agreement – to be considered further.
Y ↓		
2. Will the proposed agreement be of benefit to the public?	N →	Section 278 Agreement <u>not</u> tenable this is absolute pre condition
Y ↓		
3. Is the value of the proposed works £75,000 or less?	N →	Full Form Section 278 Agreement required
Y ↓		
4. Vehicular Cross-over Works only	N →	Use Letter agreement
Y ↓		
5. Will the works be exclusively on existing public highway? <i>Check Land and Highway Records</i>	N →	Full Form Section 278 Agreement required
Y ↓		
6. Will the works involve any additional highway authority procedures e.g. stopping up or diversion of public Highway, consultation further to statutory requirements or OCC practices, TRO?	Y →	Full Form Section 278 Agreement
N ↓		
7. Will any highway drainage easement be required in	Y →	Full Form Section 278 Agreement required
N ↓		
<b>SHORT FORM SECTION 278 AGREEMENT MAY BE USED</b>		

